

III. QUESTION SPECIFICATIONS

A. Overview

Most of the questions in the evaluation instruments do not require additional clarifications, and they include directions for you to follow, such as skip instructions and reading and recording instructions. However, based on the pilot study and pretesting activities to time the length of administration, there are some questions that require additional clarification and instruction, which this chapter provides for these selected question items. For easier reference, the chapter is divided into question specification for each instrument, even though many of the same questions appear in all three instruments. If there are no specifications, or if the specifications given do not address your problem, notify your supervisor who will provide clarification. As a result, as the study proceeds, additional specifications may be added to this chapter. The evaluation instruments – baseline, prenatal follow-up, and postpartum follow-up—are shown in Appendix B.

B. Specifications for the Baseline Questionnaire

Be sure to determine whether or not the respondent has the show cards available to use. If not, be prepared to repeat the answer choices as often as necessary to ensure that she is comprehending and remembering them.

Record the time the interview begins.

Section A

- Q.2** By following the conventions of questionnaire design of not reading aloud any text that appears in CAPITAL LETTERS, you will not read the answer choices for this question. Code the respondent's answer by circling the code number that best corresponds to her answer.
- Q.6** We are looking for the highest grade of formal education, not technical or vocational education, the respondent completed, not just attended. Do not read the answer choices; code the respondent's answer by circling the code number that best corresponds to her answer.
- Q.7** "Vocational or technical training" refers to non-formal education, such as nursing school, computer school, secretarial school, etc.
- Q.8** For this question, we are interested in either formal school or vocational or technical school.
- Q.9/9a** If the respondent says "Yes", probe to determine whether fulltime or part time.
- Q.9b** Specify the respondent's job title (and circle code 5) only if you are unable to code her response in one of the four occupation categories that are listed.
- Q.11** Specify the respondent's race on the line provided if the respondent is some other Asian race (code 7), some other Pacific Islander (code 14) or some other race (code 15). Do not read the answer categories to the respondent.
- Q. 12** By following the conventions of questionnaire design, always stress words or phrases that are underlined. For these items, (a-i), if the respondent doesn't know or is unsure, circle code 2.
- Q.12b** Make sure the respondent understands we are asking about smoking cessation programs outside the clinic she is attending for prenatal care.

- Q.13a** If the respondent doesn't know the name of the medication, encourage her to look it up. If she is unwilling to do so, probe to find out for what reason she is taking the medication and document this information on the line provided for code 29.
- Q.14** If the respondent lives with her children only (no other adult) and she is unemployed (Q.9), you may think that you already know the answer to this question. You should ask the question (do not read the word "else" in the question), however, in the event that her children are old enough to be working for pay.
- Q.15** For these items, (a-e), if the respondent doesn't know or is unsure, circle code 2.
- Q.15e** "TANF" stands for Temporary Assistance for Needy Families.
- Q.16** Be sure to read the entire question so that the respondent understands that we are asking about (1) total household income, (2) for the year 2000, (3) and before taxes (gross income). Be sure she understands that we want all income from all sources. For this two-part question, first determine whether the total income is less than or more than \$2,000 per month, and circle code 1 or 2 in Q.16 as appropriate. If the respondent does not know or refuses, circle code -8 or -9 and skip to Section B.
- Q.16a/b** If less than \$2,000, ask Q.16a. If more than \$2,000, ask Q.16b. In either case, continue down, asking about each income increment, until the respondent says "no" and circle the "2" code for that increment. If you reach the last income increment, circle either the "1" or "2" code for that increment, depending on the respondent's answer.
- Section B** Be sure to read the transition statements so that the respondent knows that the topic is changing. These transition statements also provide the respondent with a definition of cigarette smoking. She is instructed to include cigars and pipe tobacco when she responds to the subsequent questions.
- In this section, varying time references are used depending on the question. Some questions refer to **before** the respondent became pregnant, **since** she became pregnant, the last **month**, the last **year**, the last **7 days**, the **present**, and even the **next 6 months**. The time references are usually underlined and should be stressed when reading the question.
- Q.1** If the respondent says "no," she is classified as a "*never smoker*." The skip instruction takes you to the end of Section B where a series of questions on passive smoking begins.

- Q.5/5a** If the respondent answers “yes” to this question she is classified as a “*current smoker*.”
- If she answers “no,” then Q.5a will determine if she is a *recent past smoker* (she stopped smoking within the 6 months before she knew she was pregnant). If she is not a *recent past smoker*, that is, she answered “No” to Q. 5a, you will skip the active smoking questions and resume with the passive smoking questions (Q.22).
- Q.6** Record the length of time since the respondent last smoked a cigarette in the appropriate box.
- Q.7** After this question, *recent past smokers* skip to Q. 18., because Q.8 through Q.17 are for *current smokers*.
- Q.8** If a woman did not smoke in the past seven days, circle code 00 and skip to Q.10.
- Be sure to read the transition statements before asking Q.9. We are asking the respondent to identify a typical smoking day in the past 7 days. By focusing on a specific day, it may be easier for her to answer the subsequent questions. You might also want to give her parameters. For example, if today is Wednesday, you might want to say: “*Think about the past 7 days, that is, between last Wednesday and today.*” Record the day of the week that she identifies as typical. Then insert that day in subsequent questions as appropriate.
- Q.9** If the respondent cannot recall the number of cigarettes she smoked, help her by probing. You might start by asking “*What is more than a pack or less than a pack? A pack usually has 20 cigarettes.*” Then, depending on her response, continue probing and narrowing down the options until you obtain a specific number.
- Q.13** Read the answer choices, so that a woman who would say “yes” can report whether “within the next 30 days” or “within the next 6 months.”
- Q.20** This is the first time in the interview where the respondent will be using a show card. If she is using the show card, read the answer choices for the first two items. These items will go more quickly if you “train” the respondent to report the code number that corresponds to her answers. Always read the answer choices for the first two items and for any other items as necessary.
- Q.21** This is the second time in the interview where the respondent will be using a show card. Always read the answer choices for items a, b, h, and m, and for any other items as necessary.

- Q.23** This question begins the series of questions on passive smoking.
- Q.25** If the respondent does not have a current relationship, circle code –7, “Not Applicable”.
- Q.25a** Again, if the respondent has a difficult time answering this question because she may not know, help her by probing in the same way as instructed for Q. 9.
- Q.26** Record the number of smokers, other than the respondent, who live in the respondent’s home.
- Q.27** Prior to asking Q.27 read the transition statements that explain that subsequent questions ask about other people who smoke in the respondent’s home, including people who live there, are staying there, or visitors.
- If the respondent reports that no other people smoked in her home during the past 7 days, circle code 00 and skip to Q.30.
- Q.28** This may be a difficult question for the respondent to answer. If she is having trouble, you should help her by asking her to first identify the number of people who smoked inside her home during the past 7 days. Then, ask her to calculate the average number of cigarettes per day that was smoked by these individuals. Adding the average number of cigarettes smoked per person should provide an approximation of the average number of cigarettes that were smoked in a day.
- Q.29** Be sure to read the transition statements before asking Q.29. Follow the probing techniques that were advised for Q.9. Record the day of the week that identifies as typical. Then insert that day in subsequent questions as appropriate.
- Again, like Q.28, this may be difficult for the respondent to answer. The answer should be equal to or less than the answer in Q.28 because Q.29 asks how many other people’s cigarettes she was exposed to on a typical day in the past 7 days. Note that a definition for “exposed” is provided.
- Q.30/31** There are no show cards for these questions. Because the answer choices are somewhat complex and difficult to remember over the telephone, be sure to read them slowly. If you repeat them, be sure to repeat all of the choices.

- Q.32** Be sure to read the transition statements prior to asking Q.32. The transition explains that subsequent questions ask about the respondent's exposure to cigarettes in other places away from her home. If necessary, follow the probing technique that is advised for Q.28 to help the respondent answer this question.
- Q.33** If the respondent does not currently have a partner, or if her current partner does not smoke, circle code -7, "Not Applicable".
- Q.34** If no one smokes inside the home, circle code -7, "Not Applicable."
- Section C** Be sure to read the transition statement so that the respondent knows that the topic is changing.
- Qs.1-4** These questions ask how often the respondent has drunk beer, wine, wine coolers, and hard liquor during this pregnancy. Again, because the answer choices are somewhat complex and difficult to remember over the telephone, be sure to read them slowly.
- Q.5** If the respondent does not know the drug, circle code 2.
- Q.6** You will be asking this question if the respondent answered "yes" to any of the drugs listed in Q.5. It is possible that she has taken more than one drug or she has taken a drug in more than one way. Therefore, circle all the answer choices that may apply.
- Section D** Always read the answer choices for items 1, 2, 7, and 14 and for any other items as necessary. Be sure that the respondent understands the time frame for these questions is in the past month. Again, if the woman is using the show cards, these questions will go more quickly if you "train" her to report the code number that corresponds to her answers.
- Section E** Read the transition statement that asks the respondent to think about all partners she has had in the past year.
- Q.2** As the question explains, this series of items asks about actions that were taken by (1) the respondent to her partner(s), and (2) the respondent's partner(s) to her. If the action never happened, circle code 0. If the action happened with any of the respondent's partners, but not in the past year, circle code 7. If the action happened in the past year, determine whether it happened once (code 1), twice (code 2), 3-5 times (code 3), 6-10 times (code 4), 11-20 times (code 5) or more than 20 times (code 6). If the action has happened a lot in the past year, and the respondent has difficulty answering, you could explain the categories to her as follows:

6-10 times would be *every other month to almost monthly*
11-20 times would be *monthly to almost two times a month*
more than 20 times would be *two times a month or more*

If all the items are coded 0, skip to Section F.

Q.2c/2d
Q.2u/2v
Q.2cc/2dd

These items may not be considered by the respondent as conflict situations. Clarify to the respondent that we are asking about conflict situations by stressing the underlined words, “made” and “insisted.” The rest of Section E may be difficult to ask if the respondent reports these occurrences to have happened without clearly understanding the intent of the question.

Q.3

Ask this question only if there were any occurrences of conflict situations reported in Q.2. We know the occurrences reported in Q.2 happened in the past year. Q.3 asks whether these occurred since the respondent has been pregnant.

Q.5a-b

For each item (1-9), ask part “a,” and, if “yes,” then immediately ask part “b.”

Section F

Q.2

If she answers “yes” to an item, you will need to probe to determine whether she did this since this pregnancy. If she answers “yes” to your probe, circle code “2”; if she answers “no”, circle code “1”. If the respondent does not have one these items, such as a marriage license, valuable jewelry, driver’s license, etc., circle code “3” .

Section G.

Be sure to read the transition statement.

Q.1a/1b

In Q.1b you should have the weight (or the “don’t know” code circled) for the number of babies recorded in Q.1a. Remember, 16 ounces = 1 pound.

Q.6

If the respondent does not have any live children, circle code –7.

Q.7/8

For both of these questions, it is possible that the respondent may not recall the exact day. If this is the case, record the month and year, and leave the “day” boxes blank.

Q.10

“Family planning methods” includes any method the respondent may have used to prevent getting pregnant.

Box A

A respondent will be asked either Q.15a or Q.15b. If the respondent was using a family planning method (code “1” circled in Q.10) ask Q.15a. If she was not using a family planning method (code “2” circled in Q.10) ask Q.15b.

Q.15a/15b These are open-ended questions. Do not read the answer choices. After the respondent answers, circle all appropriate response codes. Probe by asking “*Anything else?*” to ensure that you have obtained all reasons.

Q.16/17 If the respondent is not using the show card, be sure she understands what a “1” and a “10” means. For Q.16, circle the number on the scale itself. For Q.17 record the scale number on the line provided for each item (a-h). Repeat the definition of a “1” and a “10” for items a and b and for any other items as necessary.

Section H If the respondent does not know the answer to an item, do not probe. Circle code “-8”. If she wants to know the answer to an item say:

“Please respond as best you can with the answer that you think is correct. If you do not know the answer, that is ok. We were not given the correct answers to these questions. If you have questions about the correct answers, please consult with your doctor or medical provider.”

Section I Be sure to read the transition statement.

Q.1 It is possible that at this stage of the interview, you know the answer to this question. However, it is best to ask the question anyway, if you can do so without irritating the respondent.

Q.4a-b Ask each item (1–11) for the respondent’s partner first, part “a”. Then repeat each item for other people, part “b”. If the respondent does not have a current partner (code “2” circled in Q.1), leave part “a” blank and only ask about other people, part “b”. Therefore, if the respondent currently has a partner, you will be asking items (1-11) twice, once about her partner and once about other people. If she does not currently have a partner, you will be asking these items once, about other people.

Always repeat the answer choices for items (1), (2), and (6) and for any other items as necessary.

Section J Be sure the respondent understands to answer each statement in terms of what she believe she can do, not about what she actually or usually does. Always repeat the answer choices for items 1,2, 7 and 11 and for any other items as necessary.

Be sure to record the time the interview ends, the date the interview was completed, your ID number, and whether the interview was conducted by telephone or in person. Then, using the information on the Face Sheet, update the contact information.

C. Specifications for the Prenatal Follow-up Questionnaire

The time reference for many of the questions in the Prenatal Follow-up Questionnaire is since the last interview. That is, since the baseline interview, if this is the first prenatal follow-up interview, or since the first prenatal follow-up interview, if this is the second prenatal follow-up interview. Check the Evaluation Contact Booklet for the date of the last interview and record it on the top of Page 1. Then, insert that date in the appropriate questions.

Be sure to determine whether or not the respondent has the show cards available to use. If not, be prepared to repeat the answer choices as often as necessary to ensure that she is comprehending and remembering them.

Record the time the interview begins.

Q. S1 This question will identify women who delivered prematurely or had a miscarriage or abortion. The Prenatal Follow-up Questionnaire will not be administered to these women.

Q. S2 Record the date the pregnancy ended. Then, calculate whether the time interval between today's date and the pregnancy end date is at least 6 weeks. If it is, administer the Postpartum Follow-up Questionnaire. If it has not been at least 6 weeks since the end of the pregnancy, arrange a callback appointment that is at least 6 weeks after the end of the pregnancy. Be sure to record the appointment on the Evaluation Contact Booklet. The final result code assigned for this Prenatal Follow-up interview will be "Not Applicable".

Section A

Q.1 For these items, (a-i), if the respondent doesn't know or is unsure, circle code 2.

Q.1b Make sure the respondent understands that we are asking about smoking cessation programs outside the clinic she is attending for prenatal care.

Q.3 For these items, (a-e), if the respondent doesn't know or is unsure, circle code 2.

Q.3e "TANF" stands for Temporary Assistance for Needy Families.

Q.4a If the respondent doesn't know the name of the medication, encourage her to look it up. If she is unwilling to do so, probe to find out for what reason she is taking the medication and document this information on the line provided for code 29.

Section B

Be sure to read the transition statements so that the respondent knows that the topic is changing. These transition statements also provide the respondent with a definition of cigarette smoking. She is instructed to include cigars and pipe tobacco when she responds to the subsequent questions.

In this section, varying time references are used depending on the question. Some questions refer to **since the last interview**, the last **7 days**, the **present**, and even the **next 6 months**. The time references are usually underlined and should be stressed when reading the question.

Q.1 If the respondent says “no,” she is classified as a “*never smoker*.” The skip instruction takes you to the end of Section B where a series of questions on passive smoking begins.

Q.2/2a If the respondent answers “yes” to this question she is classified as a “*current smoker*.”

If she answers “no,” then Q.2a will determine if she is a *recent past smoker* (she stopped smoking within the 6 months before she knew she was pregnant). If she is *not a recent past smoker*, that is, she answered “No” to Q. 2a, you will skip the active smoking questions and resume with the passive smoking questions (Q.20).

Q.3 Record the length of time since the respondent last smoked a cigarette in the appropriate box.

Q.4 After this question, *recent past smokers* skip to Q. 15., because Q.5 through Q.14 are for *current smokers*.

Q.5 If a woman did not smoke in the past seven days, circle code 00 and skip to Q.7.

Be sure to read the transition statements before asking Q.6. We are asking the respondent to identify a typical smoking day in the past 7 days. By focusing on a specific day, it may be easier for her to answer the subsequent questions. You might also want to give her parameters. For example, if today is Wednesday, you might want to say: “*Think about the past 7 days, that is, between last Wednesday and today.*” Record the day of the week that she identifies as typical. Then insert that day in subsequent questions as appropriate.

- Q.6** If the respondent cannot recall the number of cigarettes she smoked, help her by probing. You might start by asking “*What is more than a pack or less than a pack? A pack usually has 20 cigarettes.*” Then, depending on her response, continue probing and narrowing down the options until you obtain a specific number.
- Q.10** Read the answer choices, so that a woman who would say “yes” can report whether “within the next 30 days” or “within the next 6 months.”
- Q.17** This is the first time in the interview where the respondent will be using a show card. If she is using the show card, read the answer choices for the first two items. These items will go more quickly if you “train” the respondent to report the code number that corresponds to her answers. Always read the answer choices for the first two items and for any other items as necessary.
- Q.19z** Zyban is a nicotine-free pill to help people stop smoking. It is a prescription medicine available only from a health care professional for smokers 18 years of age or older.
- Q.18** This is the second time in the interview where the respondent will be using a show card. Always read the answer choices for items a, b, h, and m, and for any other items as necessary.
- Q.21** This question begins the series of questions on passive smoking.
- Q.23** If the respondent does not have a current relationship, circle code –7, “Not Applicable”.
- Q.23a** Again, if the respondent has a difficult time answering this question because she may not know, help her by probing in the same way as instructed for Q. 6.
- Q.24** Record the number of smokers, other than the respondent, who live in the respondent’s home.
- Q.25** Prior to asking Q.25 read the transition statements that explain that subsequent questions ask about other people who smoke in the respondent’s home, including people who live there, are staying there, or visitors.
- If the respondent reports that no other people smoked in her home during the past 7 days, circle code 00 and skip to Q.28.

- Q.26** This may be a difficult question for the respondent to answer. If she is having trouble, you should help her by asking her to first identify the number of people who smoked inside her home during the past 7 days. Then, ask her to calculate the average number of cigarettes per day that was smoked by these individuals. Adding the average number of cigarettes smoked per person should provide an approximation of the average number of cigarettes that were smoked in a day.
- Q.27** Be sure to read the transition statements before asking Q.27. Follow the probing techniques that were advised for Q.6. Record the day of the week that identifies as typical. Then insert that day in subsequent questions as appropriate.
- Again, like Q.26, this may be difficult for the respondent to answer. The answer should be equal to or less than the answer in Q.26 because Q.27 asks how many other people's cigarettes she was exposed to on a typical day in the past 7 days. Note that a definition for "exposed" is provided.
- Q.28/29** There are no show cards for these questions. Because the answer choices are somewhat complex and difficult to remember over the telephone, be sure to read them slowly. If you repeat them, be sure to repeat all of the choices.
- Q.30** Be sure to read the transition statements prior to asking Q.30. The transition explains that subsequent questions ask about the respondent's exposure to cigarettes in other places away from her home. If necessary, follow the probing technique that is advised for Q.26 to help the respondent answer this question.
- Q.32** If the respondent does not currently have a partner, or if her current partner does not smoke, circle code -7, "Not Applicable".
- Q.33** If no one smokes inside the home, circle code -7, "Not Applicable."
- Section D** Always read the answer choices for items 1, 2, 7, and 14 and for any other items as necessary. Be sure that the respondent understands the time frame for these questions is in the past month. Again, if the woman is using the show cards, these questions will go more quickly if you "train" her to report the code number that corresponds to her answers.
- Section E** Read the transition statement that asks the respondent to think about all partners she has had since the last interview.
- Q.2** As the question explains, this series of items asks about actions that were taken by (1) the respondent to her partner(s), and (2) the respondent's partner(s) to her. If the action never happened, circle code 0. If the action

happened, but not since the last interview, circle code 7. If the action happened since the last interview, determine whether it happened once (code 1), twice (code 2), 3-5 times (code 3), 6-10 times (code 4), 11-20 times (code 5) or more than 20 times (code 6).

If all the items are coded 0, skip to Section F.

Q.2c/2d
Q.2u /2v
Q.2cc/2dd

These items may not be considered by the respondent as conflict situations. Clarify to the respondent that we are asking about conflict situations by stressing the underlined words, “made” and “insisted”. The rest of Section E may be difficult to ask if the respondent reports these occurrences to have happened without clearly understanding the intent of the question.

Q.4a-b

For each item (1-9), ask part “a”, and, if “yes”, then immediately ask part “b”.

Section F

Q.2

If the respondent does not have one these items, such as a marriage license, valuable jewelry, driver’s license, etc., circle code “2”.

Section I

Be sure to read the transition statement.

Q.1

It is possible that at this stage of the interview, you know the answer to this question. However, it is best to ask the question anyway, if you can do so without irritating the respondent.

Q.4a-b

Ask each item (1–11) for the respondent’s partner first, part “a”. Then repeat each item for other people, part “b”. If the respondent does not have a current partner (code “2” circled in Q.1), leave part “a” blank and only ask about other people, part “b”. Therefore, if the respondent currently has a partner, you will be asking items (1–11) twice, once about her partner and once about other people. If she does not currently have a partner, you will be asking these items once, about other people.

Always repeat the answer choices for items (1), (2), and (6) and for any other items as necessary.

Section J

Be sure the respondent understands to answer each statement in terms of what she believe she can do, not about what she actually or usually does. Always repeat the answer choices for items 1,2, 7 and 11 and for any other items as necessary.

Be sure to record the time the interview ends, the date the interview was completed, your ID number, and whether the interview was conducted by telephone or in person. Then, using the Locator Update Information Form, update the contact information.

D. Specifications for the Postpartum Follow-up Questionnaire

The time reference for many of the questions in the Postpartum Follow-up Questionnaire is since the last interview. That is, since the last prenatal follow-up interview. Check the Evaluation Contact Booklet for the date of the last interview and record in on the top of Page 1. Then, insert that date in the appropriate questions.

Be sure to determine whether or not the respondent has the show cards available to use. If not, be prepared to repeat the answer choices as often as necessary to ensure that she is comprehend and remembering them.

Record the time the interview begins.

- Q.S1.** If the pregnancy ended in a stillbirth, miscarriage, or abortion, or if the woman had a live birth but the infant died prior to this interview, do not ask the questions on the Postpartum Follow-Up Questionnaire marked with an “X”.

Section A

- Q.1** For these items (a-i), if the respondent doesn’t know or is unsure, circle code 2.
- Q.1b** Make sure the respondent understands that we are asking about smoking cessation programs outside the clinic where she received her prenatal care.
- Q.3** For these items (a-e), if the respondent doesn’t know or is unsure, circle code 2.
- Q.3e** “TANF” stands for Temporary Assistance for Needy Families.
- Q.4a** If the respondent doesn’t know the name of the medication, encourage her to look it up. If she is unwilling to do so, probe to find out for what reason she is taking the medication and document this information on the line provided for code 29.

Section B

Be sure to read the transition statements so that the respondent knows that the topic is changing. These transition statements also provide the respondent with a definition of cigarette smoking. She is instructed to include cigars and pipe tobacco when she responds to the subsequent questions.

In this section, varying time references are used depending on the question. Some questions refer to **since the last interview**, the last **7 days**, the **present**, and even the **next 6 months**. The time references are usually underlined and should be stressed when reading the question.

Q.1 If the respondent says “no,” she is classified as a “*never smoker*.” The skip instruction takes you to the end of Section B where a series of questions on passive smoking begins.

Q.2/2a If the respondent answers “yes” to this question she is classified as a “*current smoker*.”

If she answers “no,” then Q.2a will determine if she is a *recent past smoker* (she stopped smoking within the 6 months before she knew she was pregnant). If she is not a *recent past smoker*, that is, she answered “No” to Q. 2a, you will skip the active smoking questions and resume with the passive smoking questions (Q.20).

Q.3 Record the length of time since the respondent last smoked a cigarette in the appropriate box.

Q.4 After this question, *recent past smokers* skip to Q. 15., because Q.5 through Q.14 are for *current smokers*.

Q.5 If a woman did not smoke in the past seven days, circle code 00 and skip to Q.7.

Be sure to read the transition statements before asking Q.6. We are asking the respondent to identify a typical smoking day in the past 7 days. By focusing on a specific day, it may be easier for her to answer the subsequent questions. You might also want to give her parameters. For example, if today is Wednesday, you might want to say: “*Think about the past 7 days, that is, between last Wednesday and today.*” Record the day of the week that she identifies as typical. Then insert that day in subsequent questions as appropriate.

Q.6 If the respondent cannot recall the number of cigarettes she smoked, help her by probing. You might start by asking “*What is more than a pack or less than a pack? A pack usually has 20 cigarettes.*” Then, depending on her response, continue probing and narrowing down the options until you obtain a specific number.

Q.10 Read the answer choices, so that a woman who would say “yes” can report whether “within the next 30 days” or “within the next 6 months.”

- Q.17** This is the first time in the interview where the respondent will be using a show card. If she is using the show card, read the answer choices for the first two items. These items will go more quickly if you “train” the respondent to report the code number that corresponds to her answers. Always read the answer choices for the first two items and for any other items as necessary.
- Q.18** This is the second time in the interview where the respondent will be using a show card. Always read the answer choices for items a, b, h, and m, and for any other items as necessary.
- Q.18e/j** Do not ask these questions if the pregnancy did not end in a live birth, or if the woman had a live birth but the infant died prior to this interview. Simply, circle code –7 in these situations.
- Q.19z** Zyban is a nicotine-free pill to help people stop smoking. It is a prescription medicine available only from a health care professional for smokers 18 years of age or older.
- Q.20/21** Do not ask these questions if the pregnancy did not end in a live birth, or if the woman had a live birth but the infant died prior to this interview. Simply circle code –7 in these situations. Q. 21 begins the series of questions on passive smoking.
- Q.23** If the respondent does not have a current relationship, circle code –7, “Not Applicable”.
- Q.23a** Again, if the respondent has a difficult time answering this question because she may not know, help her by probing in the same way as instructed for Q. 6.
- Q.24** Record the number of smokers, other than the respondent, who live in the respondent’s home.
- Q.25** Prior to asking Q.25 read the transition statements that explain that subsequent questions ask about other people who smoke in the respondent’s home, including people who live there, are staying there, or visitors.
- If the respondent reports that no other people smoked in her home during the past 7 days, circle code 00 and skip to Q.29.

- Q.26** This may be a difficult question for the respondent to answer. If she is having trouble, you should help her by asking her to first identify the number of people who smoked inside her home during the past 7 days. Then, ask her to calculate the average number of cigarettes per day that was smoked by these individuals. Adding the average number of cigarettes smoked per person should provide an approximation of the average number of cigarettes that were smoked in a day.
- Q.27** Be sure to read the transition statements before asking Q.27. Follow the probing techniques that were advised for Q.6. Record the day of the week that the respondent identifies as typical. Then insert that day in subsequent questions as appropriate.
- Again, like Q.26, this may be difficult for the respondent to answer. The answer should be equal to or less than the answer in Q.26 because Q.27 asks how many other people's cigarettes she was exposed to on a typical day in the past 7 days. Note that a definition for "exposed" is provided.
- Q.28** Do not ask this question if the pregnancy did not end in a live birth, or if the woman had a live birth but the infant died prior to this interview. Simply circle code -7 in these situations.
- Q.29/30** There are no show cards for these questions. Because the answer choices are somewhat complex and difficult to remember over the telephone, be sure to read them slowly. If you repeat them, be sure to repeat all of the choices.
- Q.31** Be sure to read the transition statements prior to asking Q.31. The transition explains that subsequent questions ask about the respondent's exposure to cigarettes in other places away from her home. If necessary, follow the probing technique that is advised for Q.26 to help the respondent answer this question.
- Q.32** Do not ask this question if the pregnancy did not end in a live birth, or if the woman had a live birth but the infant died prior to this interview. Simply, circle code -7 in these situations.
- Q.33b** Do not ask this question if the pregnancy did not end in a live birth, or if the woman had a live birth but the infant died prior to this interview. Simply, circle code -7 in these situations.
- Q.34** If the respondent does not currently have a partner, or if her current partner does not smoke, circle code -7, "Not Applicable".
- Q.35** If no one smokes inside the home, circle code -7, "Not Applicable."

Section C	Be sure to read the transition statement so that the respondent knows that the topic is changing.
Qs.1-4	These questions ask how often the respondent drank beer, wine, wine coolers, and hard liquor during this pregnancy. Again, because the answer choices are somewhat complex and difficult to remember over the telephone, be sure to read them slowly.
Q.5	If the respondent does not know the drug, circle code 2.
Q.6	You will be asking this question if the respondent answered “yes” to any of the drugs listed in Q.5. It is possible that she has taken more than one drug or she has taken a drug in more than one way. Therefore, circle all the answer choices that may apply.
Section D	Always read the answer choices for items 1, 2, 7, and 14 <u>and</u> for any other items as necessary. Be sure that the respondent understands the time frame for these questions is <u>in the past month</u> . Again, if the woman is using the show cards, these questions will go more quickly if you “train” her to report the code number that corresponds to her answers.
Section E	Read the transition statement that asks the respondent to think about all partners she has had since the last interview.
Q.2	As the question explains, this series of items asks about actions that were taken by (1) the respondent to her partner(s), and (2) the respondent’s partner(s) to her. If the action never happened, circle code 0. If the action happened, but not since the last interview, circle code 7. If the action happened since the last interview, determine whether it happened once (code 1), twice (code 2), 3-5 times (code 3), 6-10 times (code 4), 11-20 times (code 5) or more than 20 times (code 6). If all the items are coded 0, skip to Section F.
Q.2c/2d Q.2u/2v Q.2cc /2dd	These items may not be considered by the respondent as conflict situations. Clarify to the respondent that we are asking about conflict situations by stressing the underlined words, “ <u>made</u> ” and “ <u>insisted</u> ”. The rest of Section E may be difficult to ask if the respondent reports these occurrences to have happened without clearly understanding the intent of the question.
Q.4a-b	For each item (1–9), ask part “a”, and, if “yes”, then immediately ask part “b”.

Section F

Q.2 If the respondent does not have one these items, such as a marriage license, valuable jewelry, driver's license, etc., circle code "3".

Section G If the pregnancy did not result in a live birth, or if the woman had a live birth but the infant died prior to this interview, you will **only** be asking Q.6 and Q. 6a. Circle code -7, "Not Applicable" for the other questions in this section.

If the respondent is not using the show card, be sure she understands what a "1" and a "10" means for each scale. For Q.1 and Q.2, circle the number on the scale itself. For Q. 3 (a-h) and Q.4 (a-f) record the scale number on the lines provided for each item. Repeat the definition of a "1" and a "10" for items a and b and for any other items as necessary.

Q.6 If the respondent reports that she hasn't had sex since she gave birth, circle code -7 for "Not Applicable".

Q.7 If the respondent is still breastfeeding her baby, circle code 99 and continue with Q. 7a. If she breastfed less than one week or never breastfed her baby, circle code 00 or 98 respectively. Then skip to Section H. If the pregnancy did not result in a live birth, or if the woman had a live birth but the infant died prior to this interview, circle code -7, "Not Applicable", and skip to Section H.

Q.7a If the baby was less than one week old when the respondent fed him or her anything besides breast milk, circle code 00. If she has not fed her baby anything besides breast milk, circle code -7.

Section H If the respondent does not the answer to an item, do not probe. Circle code "-8". If she wants to know the answer to an item say:

"Please respond as best you can with the answer that you think is correct. If you do not know the answer, that is ok. We were not given the correct answers to these questions. If you have questions about the correct answers, please consult with your doctor or medical provider."

Section I Be sure to read the transition statement.

Q.1 It is possible that at this stage of the interview, you know the answer to this question. However, it is best to ask the question anyway, if you can do so without irritating the respondent.

Q.4a-b

Ask each item (1– 11) for the respondent’s partner first, part “a”. Then repeat each item for other people, part “b”. If the respondent does not have a current partner (code “2” circled in Q.1), leave part “a” blank and only ask about other people, part “b”. Therefore, if the respondent currently has a partner, you will be asking items (1– 11) twice, once about her partner and once about other people. If she does not currently have a partner, you will be asking these items once, about other people.

Always repeat the answer choices for items (1), (2), and (6) and for any other items as necessary.

Section J

Be sure the respondent understands to answer each statement in terms of what she believe she can do, not about what she actually or usually does. Always repeat the answer choices for items 1,2, 7 and 11 and for any other items as necessary.

Be sure to record the time the interview ends, the date the interview was completed, your ID number, and whether the interview was conducted by telephone or in person.